



St. Augustine International University
“Moral Rearmament, Wealth Creation”

P.O Box 88, Kampala Uganda

Mobile: +256 705 444 540, +256 784 290 233

Email: admission@saiu.ac.ug / contact@saiu.ac.ug

OFFICE OF THE ACADEMIC REGISTRAR

Tuesday 31st October, 2017

Dear staff,

STAFF CIRCULAR END OF SEMESTER 2017/2018 PROGRAMME

Please take note of the following dates and corresponding activities.

DATE/S	ACTIVITY	ACTOR
30TH OCT – 8TH NOV 2017	EXAMINATION MODERATION (to set two papers i.e end of semester and supplementary)	ALL HODS, STAFF AND DEANS
4 TH DEC – 15 TH DEC 2017	EXAMINATION WEEK	ALL
4 TH DEC – 17 TH DEC 2017	CENTRALISED MARKING AND SUBMISSION OF RESULTS (Exam question papers (End of Sem and Supp paper + Marking Guide)	ALL STAFF
Monday 18 th DEC 2017	SCHOOL EXAMINATIONS BOARD MEETINGS TO CONSIDER RESULTS (MBChB End of Sem Results released and hanged)	School of Medicine
Wed 20 th Dec 2017	SCHOOL EXAMINATIONS BOARD MEETINGS TO CONSIDER RESULTS (LLB, BCFCI, BOG End of Sem Results released and hanged)	School of Law School of Computing
23 TH DEC 2017	BEGINNING OF HOLIDAY FOR SATFF	STAFF
8 TH JAN 2018	REPORTING BACK OF ALL STAFF	STAFF
8TH – 12TH JAN 2018	SUPPLEMENTARY WEEK	STAFF
15 TH JAN 2018	REPORTING OF NEW STUDENTS & BEGINNING OF LECTURES FOR CONTINUING STUDENTS	ALL
18 TH JAN 2018	SENATE MEETING (consider all results, supps inclusive)	SENATE MEMBERS



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Tuesday 31st October, 2017

Dear Students,

STUDENTS CIRCULAR: END OF SEMESTER 2017/2018 PROGRAMME

Please take note of the following dates and corresponding activities.

DATE/S	ACTIVITY	ACTOR
4 TH DEC – 15 TH DEC 2017	EXAMINATION WEEK	ALL
Mon 18 th DEC 2017	SCHOOL EXAMINATIONS BOARD MEETINGS TO CONSIDER RESULTS (MBChB End of Sem Results released and hanged)	School of Medicine
Wed 20 th Dec 2017	SCHOOL EXAMINATIONS BOARD MEETINGS TO CONSIDER RESULTS (LLB, BCFCI, BOG End of Sem Results released and hanged)	School of Law School of Computing
22 ND DEC 2017	SCHOOL EXAMINATIONS BOARD MEETINGS TO CONSIDER RESULTS	STAFF
23 TH DEC 2017	BEGINNING OF HOLIDAY FOR SATFF	STAFF
8 TH JAN 2018	REPORTING BACK OF ALL STAFF	STAFF
8TH – 12TH JAN 2018	SUPPLEMENTARY WEEK	STAFF
15 TH JAN 2018	REPORTING OF STUDENTS & BEGINNING OF LECTURES FOR ALL STUDENTS	ALL
18 TH JAN 2018	SENATE MEETING	SENATE MEMBERS

Academic Registrar

Assoc. Prof. Annabella Habinka Ejiri